

TERMS of Rental Agreement (the terms below apply to all renters/user-groups of the 420 LOFT

## **1. Renter Responsibilities:**

As a renter of 420 Loft, you are renting the space only. This includes use of the room and use of equipment. Renters are responsible for providing their own personnel to set-up the venue and take care of janitorial duties.

Renters are responsible for cleaning the space after use and returning the space to its default configuration (tables, chairs, and all equipment returned to their standard locations).

The renter may set up the tables and chairs in practically any configuration they deem necessary for the success of their event. Moving or adjusting any other equipment/furniture/fixtures, lighting, artwork, requires the prior approval of the **building owner**.

1.1 Janitorial Details: The renter is responsible for the following janitorial duties after the event: sweeping the floor, removal of all trash created by the event organizers and patrons, emptying all garbage receptacles in the venue, removal of any kitchenware (cups/glasses, water pitchers, etc).

## **2. Rental Pricing:**

Prices are guidelines and subject to modification depending on circumstances.

Weekdays = Sun-Wed.

Weekends = Thu-Sat.

- \$20/hour during the day on weekdays (rentals between the hours of 6am and 7pm) + refundable damage deposit\*.
- \$100/night on weekdays (for rentals that start at 5pm and after and last more than 2 hours) + refundable damage deposit\*.
- \$250/event on weekends + refundable damage deposit\*.

\*Amount of damage deposit is negotiable and depends upon the nature of the event.